

From: [Haley Mercer](#)
To: [Zach Torrance-Smith](#)
Subject: RE: BL-25-00018 Helveston - Notice of Application
Date: Thursday, October 30, 2025 9:09:23 AM

Hi Zach;

The subject parcels are in different ownerships (one parcel having Peggy individually and the other parcel having Peggy with Billy). Conveyance will need to be addressed prior to our office completing the project to the tax rolls.



Haley Mercer

Cadastral Technician | **Kittitas County Assessor**

205 W 5th Ave, Suite 101 Ellensburg, WA 98926

P: 509-962-7633 |

Note: email correspondence to this account is a matter of public record and subject to release under the Public Records Act.

From: Zach Torrance-Smith <zach.torrancesmith@co.kittitas.wa.us>

Sent: Friday, October 24, 2025 1:11 PM

To: Public Health Inspectors <PublicHealthInspectors@co.kittitas.wa.us>; Kelee Hodges <kelee.hodges.pw@co.kittitas.wa.us>; Candie Leader <candie.leader@co.kittitas.wa.us>; Tate Mahre <tate.mahre@co.kittitas.wa.us>; Jackie Sharp <jackie.sharp@co.kittitas.wa.us>; Justin Turnbull <justin.turnbull@co.kittitas.wa.us>; Samantha Cox <samantha.cox@co.kittitas.wa.us>; Rebecca Cruse <rebecca.cruse.pw@co.kittitas.wa.us>; Haley Mercer <haley.mercer@co.kittitas.wa.us>; Christy Garcia <christine.garcia@co.kittitas.wa.us>; Laura Kukes <laura.kukes@co.kittitas.wa.us>; Jeremy Larson <jeremy.larson@co.kittitas.wa.us>; Steph Mifflin <steph.mifflin@co.kittitas.wa.us>; Dan Young <dan.young@co.kittitas.wa.us>; Marvin Douvier <marvin.douvier.sh@co.kittitas.wa.us>

Cc: Jamey Ayling <jamey.ayling@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>; Bradley Gasawski <bradley.gasawski@co.kittitas.wa.us>

Subject: BL-25-00018 Helveston - Notice of Application

Good afternoon,

Please review the following Boundary Line Adjustment Application: BL-25-00018 Helveston. Any comments need to be received by **5 PM on November 10, 2025**.

Please let me know if there are any questions or issues accessing the materials.

Internal Link: [BL-25-00018 Helveston](#)

External Link: [BL-25-00018 Helveston](#)

Thank you.

Zach Torrance-Smith

Planner I

Kittitas County Community Development Services

411 N. Ruby St., Suite 2

Ellensburg, WA 98926

P: 509-962-7079

zach.torrancesmith@co.kittitas.wa.us

If this is about a Public Records request, please go to <http://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.



KITITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: November 6, 2025
SUBJECT: BL-25-00018 Helveston

ACCESS	<ol style="list-style-type: none"> 1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access. 2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. 3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards. <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.(RC)</p>
ENGINEERING	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
SURVEY	Waiting for final application/Record of Survey before making comments
TRANSPORTATION CONCURRENCY	No Comments.(RC)
FLOOD	No comments. (SC)
WATER MITIGATION/ METERING	No comments. (SC)
AIRPORT	No Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.